Lee Valley TOOLS LTD. 1090 Morrison Drive, Ottawa, Ontario K2H 1C2 (613) 596-0350

OFFICE USE ONLY C
CC #:

Complete your order form, then:

PHONE: **1-800-267-8767**

SHOP ONLINE: **www.leevalley.com**

MAIL: P.O. Box 6295, Stn. J
Ottawa, Ontario K2A 1T4

FAX: **1-800-668-1807**

Phones are staffed Monday to Friday from 7 to 7 and Saturday from 9 to 5, Eastern Time.
Answering machines are used at all other times.

CUSTOMER NUMBER:

GIFT: PLEASE SHIP TO PERSON AND ADDRESS LISTED BELOW AND
☐ SEND PACKING SLIP WITH GIFT (DON'T PRINT PRICES).
☐ SEND PACKING SLIP SEPARATELY TO "ORDERED BY" ADDRESS.

ORDERED BY: (Please Print)		**SHIP TO:** (Please Print)	
Street Address		Street Address	
Apt. #	P.O. Box	Apt. #	P.O. Box
City		City	
Province	Postal Code	Province	Postal Code
DATE ORDERED:	Home Telephone: ( )	Business Telephone: ( )	Fax Number: ( )

PRODUCT #	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
	Thank you for your order. Satisfaction guaranteed!			

IF WE ARE OUT OF STOCK ON AN ITEM, IT IS LIKELY THAT WE WILL HAVE MORE SOON. SHOULD WE:
☐ SHIP ITEM AS SOON AS POSSIBLE AT NO EXTRA SHIPPING CHARGE
OR ☐ CANCEL YOUR ORDER FOR THE ITEM?

METHOD OF PAYMENT – DO NOT SEND CASH

SHIPPING & HANDLING FEE:
For ground delivery to one Canadian address.*
*Shipping rates to remote locations not served by ground delivery are quoted on an individual basis by our Customer Service Department.

$8.50 ON ORDERS UP TO $20.00
$11.50 ON ORDERS $20.01 TO $120.00
$13.50 ON ORDERS OVER $120.00
Shipping surcharges (in addition to our regular charges) are applicable on extra-heavy/long products, as indicated in our catalog.

TOTAL OF GOODS	
SHIPPING AND HANDLING, including surcharges	
SUBTOTAL	
SALES TAX:	
NL, NB, NS, ON – add 13% of subtotal	
MB, BC – add 12% of subtotal	
SK – add 10% of subtotal	
All other provinces – add 5% of subtotal	
EXEMPTIONS: all books taxed at 5%; **BC** only – safety equipment taxed at 5%	
Amount owing from previous order	
GRAND TOTAL	

☐ CHEQUE OR MONEY ORDER BY MAIL ONLY. IF YOU HAVE OVERPAID, A REFUND WILL BE SENT TO YOU.

☐ VISA MasterCard

EXPIRY DATE

✘ _____
SIGNATURE REQUIRED IF PAYING BY CREDIT CARD

MONTH YEAR

☐ **Lee Valley Gift Card**

RECOMMEND A FRIEND AND HELP UNITED WAY.

Our best source of new customers is referrals from other customers. When you give us the name of a prospective customer and mention United Way, we will send them an introductory catalog. If and when they buy something, we will make a $5 donation to United Way. Please note that we do not rent or trade our customer names. Your friend will not receive mail from others as a result of buying from us. You can phone, fax or mail your referral or complete a form when you visit one of our stores. **Please be sure to tell us that the name you are giving us is a United Way referral.**

☐ Woodworking ☐ Gardening ☐ Hardware

Name _____

Street Address _____

Apt. # _____ P.O. Box _____

City _____

Province _____ Postal Code _____