Lee Valley TOOLS LTD. 814 Proctor Avenue, Ogdensburg, N.Y. 13669-2205

OFFICE USE ONLY
CC #:

Complete your order form, then:

PHONE: **1-800-871-8158**

SHOP ONLINE: **leevalley.com**

MAIL: P.O. Box 1780, Ogdensburg, N.Y. 13669-6780

FAX: **1-800-513-7885**

Phones are staffed Monday to Friday from 8 to 7 and Saturday from 9 to 5, Eastern Time. Answering machines are used at all other times.

CUSTOMER NUMBER:

ORDERED BY: (Please Print)		**SHIP TO:** (Please Print)	
Street Address		Street Address	
Apt. #	P.O. Box	Apt. #	P.O. Box
City		City	
State	Zip	State	Zip
DATE ORDERED:	Home Telephone: ( )	Business Telephone: ( )	Fax Number: ( )

PRODUCT #	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
	Thank you for your order. Satisfaction guaranteed!			

IF WE ARE OUT OF STOCK ON AN ITEM, IT IS LIKELY THAT WE WILL HAVE MORE SOON. SHOULD WE:

☐ SHIP ITEM AS SOON AS POSSIBLE AT NO EXTRA SHIPPING CHARGE

OR ☐ CANCEL YOUR ORDER FOR THE ITEM?

SHIPPING & HANDLING FEE:
For ground delivery to one USA address.*

$7.95 on orders up to $20.00
$8.95 on orders $20.01 to $40.00
$9.95 on orders $40.01 to $100.00
$11.95 on orders $100.01 to $150.00
$13.95 on orders over $150.00

* Shipping rates for Alaska, Hawaii and the U.S. Territories are quoted on an individual basis by our Customer Service Department.

Rates are current at the time of publication. Shipping surcharges (in addition to our regular charges) are applicable on extra-heavy/long products, as indicated in our catalog.

TOTAL OF GOODS	
SHIPPING AND HANDLING, including surcharges	
SUBTOTAL	
Add sales tax applicable to the delivery address for the following states: AZ, AR, CA, CO, CT, DC, GA, HI, IA, ID, IL, IN, KY, LA, MA, MD, ME, MI, MN, NC, ND, NE, NJ, NM, NV, NY, OH, OK, PA, RI, SC, SD, TN, TX, UT, VA, VT, WA, WI, WV, WY	
Amount owing from previous order	
GRAND TOTAL (U.S. funds. Do not send cash.)	

METHOD OF PAYMENT – DO NOT SEND CASH

☐ CHECK OR MONEY ORDER BY MAIL ONLY. IF YOU HAVE OVERPAID, A REFUND WILL BE SENT TO YOU.

☐ VISA MasterCard DISCOVER

EXPIRY DATE

✘ _____ MONTH YEAR

SIGNATURE REQUIRED IF PAYING BY CREDIT CARD

☐ **Lee Valley Gift Card**

RECOMMEND A FRIEND AND HELP A CHARITY

Our best source of new customers is referrals from other customers. When you give us the name of a prospective customer, we will send them an introductory catalog. If and when they buy something, we will make a $5 donation to charity. Please note that we do not rent or trade our customer names. Your friend will not receive mail from others as a result of buying from us. You can phone, fax or mail your referral. **Please be sure to tell us that the name you are giving us is a charity referral.**

Name

Street Address

Apt. # P.O. Box

City

State Zip Code